

AUGUST 2016 -WORKSHOP SCHEDULE



Mon	Tue	Wed	Thu	Fri
1 Office Closed	2	3	4	5
8	9	10	11	12
15	16 Portfolio Development 1:30-3:30pm	17 The Conversation 1:30-3:30pm	18	19
22	23	24 Job Seeker Fast Track 9:30-2:30pm	25 Resume Development 9:30-12pm	26
29 Boosting Online Job Search 1:30-4pm	30	31		

CALL TO SIGN UP FOR A WORKSHOP SESSION—SPACE IS LIMITED—CALL TODAY!

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The Way To Work!



WORKSHOP SCHEDULE



Boosting Online Job Search	<p>Spending most of your time job searching online and still having difficulty uploading your resume or not getting calls? This interactive job search/computer skills workshop teaches you useful strategies to improve your online job search. You will learn how to not only effectively job search and apply to jobs using Indeed.ca, but how to start spending more time researching employers to access the hidden job market.</p> <p>Computer skills basics required</p>
Portfolio Development	<p>You will learn how to present yourself to an employer in a new way by applying PATH's Toolbox as a guide to organizing your attributes into a clearly defined package.</p>
Resume Development	<p>Learn how to target your resume and make your resume stands out to an employer. Get more interviews and re-charge your job search. Learn how to create persuasive but easy cover letters using our Cover Letter Formula</p>
Job Seeker Fast Track	<p>The Job Seeker Fast Track is a workshop dedicated to assessing HOW to conduct a job search, WHERE to job search and WHAT tools to utilize. Learn the importance of networking, how to tap into the hidden job market, transferable skill building & marketing, identify various job search engines, conduct an efficient job search and so much more! Plus, listen in on Resume and Interview tips!</p>
The Conversation Interviewing	<p>What do you need to know in today's job market to prepare you for the most important Conversations? Here's a chance for you to join in on the conversation and to learn ways to leave an interview saying you gave them the best conversation you were capable of during the interview. This session offers tips, techniques, tried and true methods</p>