

# JULY 2016 -WORKSHOP SCHEDULE



Mon	Tue	Wed	Thu	Fri
				1 Closed
4	5	6	7	8
11	12	13 It 's All About Time Work Life Balance 1:30-3:30pm	14	15
18	19 Older & Wiser 1:30-3:30pm	20	21	22
25	26 Job Seeker Fast Track 10:30-2:30pm	27	28	29

**CALL TO SIGN UP FOR A WORKSHOP SESSION—SPACE IS LIMITED—CALL TODAY!**

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The Way To Work!



# WORKSHOP SCHEDULE



<p><b>It's All About Time</b> <b>Work life Balance</b></p>	<p>This workshop focuses on Planning and Prioritizing tasks that will promote attaining goals &amp; feeling proud of your Accomplishments. Learn about time thieves and time savers by investing 2hrs in order to take charge of 24!</p>
<p><b>Older &amp; Wiser</b></p>	<p>In an increasing competitive marketplace, learn how to talk to employers about your skills, experience and the benefits of hiring mature workers. In this workshop you will learn how to : identify potential age – bias, use specific job search strategies to engage &amp; excite employers and use your work age to your advantage</p>
<p><b>Job Seeker Fast Track</b></p>	<p>The Job Seeker Fast Track is a workshop dedicated to assessing HOW to conduct a job search, WHERE to job search and WHAT tools to utilize. Learn the importance of networking, how to tap into the hidden job market, transferable skill building &amp;marketing, identify various job search engines, conduct an efficient job search and so much more! Plus, listen in on Resume and Interview tips!</p>