

APRIL 2016 -WORKSHOP SCHEDULE



Mon	Tue	Wed	Thu	Fri
4	5	6	7	8
11	12	13 The Conversation (Interview Preparation) 1:30-3:30pm	14	15
18	19 Job Seeker Fast Track 10am –2:30pm	20 Customer Service 1:30pm	21	22
25 Occupational /Career Decision Making 1-4pm	26 Portfolio Development 1:30-3:30pm	27	28	29

CALL TO SIGN UP FOR A WORKSHOP SESSION—SPACE IS LIMITED—CALL TODAY!

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The Way To Work!



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**The Conversation
Interview Preparation**

What do you need to know in today's job market to prepare you for the most important Conversations? Here's a chance for you to join in on the conversation and to learn ways to leave an interview saying you gave them the best conversation you were capable of during the interview. This session offers tips, techniques, tried and true methods for interview success and understanding.

Job Seeker Fast Track

The Job Seeker Fast Track is a workshop dedicated to assessing HOW to conduct a job search, WHERE to job search and WHAT tools to utilize. Learn the importance of networking, how to tap into the hidden job market, transferable skill building & marketing, identify various job search engines, conduct an efficient job search and so much more! Plus, listen in on Resume and Interview tips!

**PATH Toolbox
Portfolio Development**

You can look outside and find a job or you can look inside and find a career. During this session, participants will be introduced to the PATH toolbox, one of the best self-marketing tools out there. You will learn how to present yourself in a new way. Learn to use the PATH toolbox as a guide to organizing your attributes into a clearly defined package for finding employment.

Customer Service

This workshop is ideal for anyone interested in increasing their customer service skills. Discuss your best customer service experiences. Learn tips and strategies to build your customer service skill base. Earn a customer service certificate to add to your job search portfolio

**Occupational /Career
Decision Making**

Still don't know what you want to be when you grow up, or finding yourself back at square 1 in career decision making? It's easy to just pick a job, but does it fit with your life? This interactive workshop provides you with fun self-discovery tools, career assessments, and easy labour market research resources to help you take the steps to successful career decision making. ½ of the class is in the computer lab